

Important Notice on Insurance

Exhibitors are required to take out sufficient and specific insurance for the exhibition they participate in to cover its displays, exhibits, stand fittings and fixtures against loss or damage, and shall produce such policy of insurance to the Hong Kong Trade Development Council (“**Organiser**”) upon request. In general, the coverage of the insurance should also extend to booth setting and dismantlement, property during exhibition, inland transit, public liability and employees’ compensation. Exhibitors are also advised to obtain comprehensive insurance coverage for the whole exhibition period, including move-in and move-out dates for the entire exhibition venue, as well as the storage area. Exhibitors are reminded to observe the relevant terms stated in Clauses 70.1 and 72 of Section 3.1, and Section 3.15 of Part III “Rules and Regulations” in the Exhibitors’ Manual.

Additionally, exhibitors are required to comply with Section 40 of the Employees’ Compensation Ordinance, Cap.282 (“**ECO**”) to cover their liabilities both under the ECO and at common law for work-related injuries to all their employees, regardless of the length of employment contract, work hours, or employment type (full-time, part-time, permanent, or temporary).

The Organiser undertakes no responsibility (whether financial, legal or otherwise) for any type of risk concerning or affecting the exhibitors or visitors, or their personal belongings and exhibits.

List of Insurers (for Reference Only)

The insurers listed below covers **Hong Kong entities only**. For mainland and overseas exhibitors, please consult your local insurers.

This list is provided purely as a reference for exhibitors. It is not a must for exhibitors to use the service of any of the below insurers. Please feel free to contact other insurers or your insurance agent. The Hong Kong Trade Development Council is neither affiliated with nor compensated by any of the insurers. The Organiser assumes no responsibility for the competence or integrity of the insurers listed and exhibitors are advised to exercise normal business precautions as they would in dealing with any service suppliers.

It will normally take around 2 to 3 weeks for an insurer to process and issue the required insurance policy. Exhibitors are advised to allow enough time to purchase the insurance well in advance before the fair starts.

China Pacific Insurance Co.,(H.K.) Ltd.

Contact: Ms. Priscilla Tam

Tel: 852-2137 7671

Email: priscilla.tam@cpic.com.hk

China Ping An Insurance (Hong Kong) Company Limited

Tel: 852-2827 1883

Email: marketing@cpaihk.com

Circle Asia Ltd

Broker Company: CCW Global

Contact: Mr. Alan Chung (The insurer's agent representative)

Tel: 852-2114 3490

Email: alan@ccw-global.com

Concord Insurance Company Limited

Contact: Mr. Daniel Ng

Tel: 852-2156 1535

Email: danielng@concordinsurance.com.hk

Zurich Insurance Company Ltd

Contact Number: 852-2977 0222

Contact Email: smedirect@zurich-ia.com.hk

Hong Kong Trade Development Council

保險相關重要通知

參展商須為其所參與的展覽購買充分及特定的保險，以涵蓋其陳列品、展品及展台裝修和固定裝置的損失或毀壞，並須應香港貿易發展局（「主辦機構」）的要求出示有關保單。一般而言，有關保險亦應涵蓋展位建設及清拆、展覽期間之財物、陸上運輸、公眾責任及僱員補償。建議參展商購買投保範圍涵蓋整個展覽會場及存倉區域，並包括整個展期（連同進展日期及撤展日期）的全面保險。同時亦建議參展商細閱於參展商手冊第三部分「展覽會規則」分項 3.1 第 70.1 及 72 條，以及分項 3.15 中列明的條款。

此外，參展商亦須遵守香港法例第 282 章《僱員補償條例》第 40 條，不論僱傭合約的長短、工作時數或僱傭類別（全職或兼職、長期或臨時受僱），均需承擔其根據《僱員補償條例》及普通法下就其所有僱員與工作相關的受傷的責任。

主辦機構對涉及參展商或參觀者、或其個人物品及展品的任何風險，概不承擔任何責任（不論是財務、法律或其他責任）。

保險公司列表(只供參考)

下列保險公司**只承保香港實體**。內地及海外參展商請向當地保險公司查詢。

此列表只供參展商作參考之用。參展商毋須一定聘請任何下列保險公司為其服務，並可自由聯絡其他保險公司或其保險代理人。主辦機構與任何下列保險公司均無任何關聯，亦不受其報酬。主辦機構對任何所列之保險公司的能力和誠信概不負責。參展商於選擇聘用時，請自行如同對待其他服務供應商一般採取常規的商業審慎措施。

保險公司一般情況需要約兩至三個星期處理和簽發所須保單。參展商應在展覽開始前預留充足時間購買保險。

中國太平洋保險(香港)有限公司

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聯絡人: 保險公司代理人鍾先生

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合群保險有限公司

聯絡人: 吳先生

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蘇黎世保險有限公司

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香港貿易發展局