

1. Move-in and Move-out Schedule

	CUSTOM-BUILT PARTICIPATION		STANDARD / BASIC / PREMIUM / DELUXE BOOTH
Booth Construction	24 Oct 25 Oct	2:00 pm – 10:00 pm 9:00 am – 1:00 pm	N/A
Booth Decoration	25 Oct	11:00 am – 8:00 pm All booths must be fully decorated by 8:00 pm	
Move-In Exhibits	25 Oct	(Please refer to schedule as printed on the Vehicle Pass)	
Move-Out Exhibits	29 Oct	(Please refer to schedule as printed on the Vehicle Pass)	
Termination of Booth Electricity	26 - 28 Oct 29 Oct	7:30 pm 6:30 pm	
Booth Dismantling including Additional Lighting	29 Oct	6:30 pm – 12:00 midnight	N/A

1.1 Exhibitors' Access

To allow preparation work for exhibitors during fair period, the exhibition halls will open for exhibitors at 9:00am. **All exhibitors are reminded to wear exhibitors' badges when entering the exhibition hall. No exhibitors under age 18 will be allowed to enter the hall.**

1.2 Over-time Penalty claimed by AsiaWorld-Expo (AWE)

Exhibitors and/or their appointed contractors shall follow the move-in/out schedule. If the exhibitors or their appointed contractors work after 12:00am on 24, 25 and 29 Oct 2023, they shall pay to the Organisers the over-time penalty claimed by AWE against the Organisers. The rate of the over-time penalty for individual hall is listed on section 4.2.4